

Professionals' User Guide

For The Independent Living 2006 Fund

This document is a guide to the Independent Living 2006 Fund. The purpose of the document is to guide professionals through the procedures of the Funds from the initial identification of potential Fund applicants (see 2.1 regarding the differences between fund users and applicants), through to being a Fund user, and how to maintain payments from the Funds.

It is important to note that the Fund is a discretionary trust and subject not only to conditions set out in the trust deed but also to constraints imposed by the budget. Policies, practices and procedures are therefore liable to change. It is correct at date of publication but changes to policy or procedure may make it gradually less accurate although updates will be carried out as regularly as possible. The Trustees and staff of the Funds attempt to ensure stability as much as possible whilst continually seeking to improve their service to all Fund users and potential applicants.

This document is a general guide and may not be applicable to individual circumstances.

Throughout this guide, **Local Authority** or **LA** will be used when describing any of the following: -

- The Local Authority (LA) Social Services Department (SSD) **or**
- The Council with Social Service Responsibilities (CSSR) **or**
- The Social Work Department (SWD) Scotland

Any reference to the LA financial contribution or provision to a package means the amount contributed by the Social Services Department. Where joint funding occurs with the Health Authority the LA contribution will be apportioned appropriately (see 5A).